



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 June 2023 and 31 August 2023

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

| Report Title | Description | Portfolio | Intended Decision Taker and Date | Overview & Scrutiny Committee | Wards Affected | Reason for Determining in Private Session (if Applicable) | Key Decision |
|--|---|--|----------------------------------|------------------------------------|----------------|---|--------------|
| Quarter 4 Finance and Performance Report 2022/23 | To consider the budget and performance report for Quarter 4 - January - March, 2023 | Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships | Cabinet 6 June 2023 | Finance, Assets and Performance | All Wards | N/A | No |
| Walleys Quarry Update Report | To consider a report updating on Walleys Quarry | Cabinet Portfolio Holder - One Council, People and Partnerships, | Cabinet 6 June 2023 | Health, Wellbeing and Partnerships | All Wards | N/A | No |

| Report Title | Description | Portfolio | Intended Decision Taker and Date | Overview & Scrutiny Committee | Wards Affected | Reason for Determining in Private Session (if Applicable) | |
|--|---|---|----------------------------------|------------------------------------|----------------|---|-----|
| | | Cabinet Portfolio Holder - Sustainable Environment | | | | | |
| External ICT Resource Contract | To consider a report on an External ICT Resource Contract. | Cabinet Portfolio Holder - One Council, People and Partnerships | Cabinet 6 June 2023 | Finance, Assets and Performance | All Wards | 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Yes |
| Adoption of SSB Adaptation Strategy | To consider a report on the adoption of an SSB Adaptation Strategy | Cabinet Portfolio Holder - Sustainable Environment | Cabinet 6 June 2023 | Health, Wellbeing and Partnerships | All Wards | N/A | No |
| Ryecroft Multi-Storey Car Park Contract Award | To consider a report awarding a construction contract | Cabinet Portfolio Holder - Finance, Town Centres and Growth | Cabinet 6 June 2023 | Economy, Environment and Place | Town | N/A | Yes |
| Ryecroft Hotel - Brand Procurement and Design and Build Contract Procurement | To consider a report on the procurement of a contract for the design and build of the proposed Ryecroft Hotel | Cabinet Portfolio Holder - Finance, Town Centres and Growth | Cabinet 6 June 2023 | Economy, Environment and Place | Town | N/A | Yes |

| Report Title | Description | Portfolio | Intended Decision Taker and Date | Overview & Scrutiny Committee | Wards Affected | Reason for Determining in Private Session (if Applicable) | |
|---|--|---|----------------------------------|------------------------------------|--------------------------|---|-----|
| York Place Update and Demolition Contract Award | To consider a report updating on proposals for York Place and awarding a demolition contract | Cabinet Portfolio Holder - Finance, Town Centres and Growth | Cabinet 6 June 2023 | Economy, Environment and Place | Town | N/A | Yes |
| Local Plan Reg 18 Consultation | To consider a report on the Reg 18 Consultation stage of the Local Plan | Cabinet Portfolio Holder - Strategic Planning | Cabinet 6 June 2023 | Economy, Environment and Place | All Wards | N/A | Yes |
| Kidsgrove Shared Services Hub | To consider a report on the Kidsgrove Shared Services Hub | Cabinet Portfolio Holder - Finance, Town Centres and Growth | Cabinet 18 July 2023 | Economy, Environment and Place | Kidsgrove & Ravenscliffe | N/A | Yes |
| Procurement of Transport Contract | To consider a report on the procurement of a transport contract | Cabinet Portfolio Holder - Sustainable Environment | Cabinet 18 July 2023 | Health, Wellbeing and Partnerships | All Wards | N/A | Yes |
| Procurement of Agency Contract | To consider a report on the procurement of an agency contract | Cabinet Portfolio Holder - Sustainable Environment | Cabinet 18 July 2023 | Health, Wellbeing and Partnerships | All Wards | N/A | Yes |
| Debt Recovery Policy | To consider a report on the Debt Recovery Policy | Cabinet Portfolio Holder - Finance, Town Centres and Growth | Cabinet 18 July 2023 | Finance, Assets and Performance | All Wards | N/A | No |

| Report Title | Description | Portfolio | Intended Decision Taker and Date | Overview & Scrutiny Committee | Wards Affected | Reason for Determining in Private Session (if Applicable) | |
|---|---|---|----------------------------------|------------------------------------|----------------|---|-----|
| Walleys Quarry Update Report | To consider an update report for Walleys Quarry | Cabinet Portfolio Holder - One Council, People and Partnerships | Cabinet 18 July 2023 | Health, Wellbeing and Partnerships | All Wards | N/A | No |
| Letting of a Food Waste Processing Contract | To consider a report on the Letting of a Food Waste Processing Contract | Cabinet Portfolio Holder - Sustainable Environment | Cabinet 18 July 2023 | Health, Wellbeing and Partnerships | All Wards | N/A | Yes |
| Provisional Financial Outturn 2022/23 | To consider a report on the provisional financial outturn for 2022/23 | Cabinet Portfolio Holder - Finance, Town Centres and Growth | Cabinet 18 July 2023 | Finance, Assets and Performance | All Wards | N/A | No |
| LGA Corporate Peer Challenge | To consider a report and Action Plan following the LGA Corporate Peer Challenge | Cabinet Portfolio Holder - One Council, People and Partnerships | Cabinet 18 July 2023 | Finance, Assets and Performance | All Wards | N/A | No |

